

Métis Harvester Registration – Client Instructions for creating a WiN (Wildlife Identification Number) account.

As part of the process of applying to be recognized as a Métis harvester or to obtain a Domestic Fishing Licence, all individuals are requested to either use their existing WiN account, or, if they do not have an account, to create one at <https://www.albertarelm.com/licensing.page>

Why is this important?

AlbertaReLM is the online licencing system developed to administer fishing and hunting licences including Domestic Fishing Licences and provide harvesters with important updates.

Along with Alberta Environment and Parks (AEP), the Métis Nation of Alberta (MNA) and Métis Settlements General Council (MSGC) also have a role in recognizing Métis harvesters. These organizations will also use AlbertaReLM. The MNA and MSGC will update harvester status and harvester areas as per the Métis Harvester Policy implemented September 1st 2019.

Benefits to Métis harvesters include

- Métis harvesters can be easily confirmed by Fish and Wildlife Officers
- Licences can be issued without delays

The WiN number and account are free for Domestic fishing and hunting.

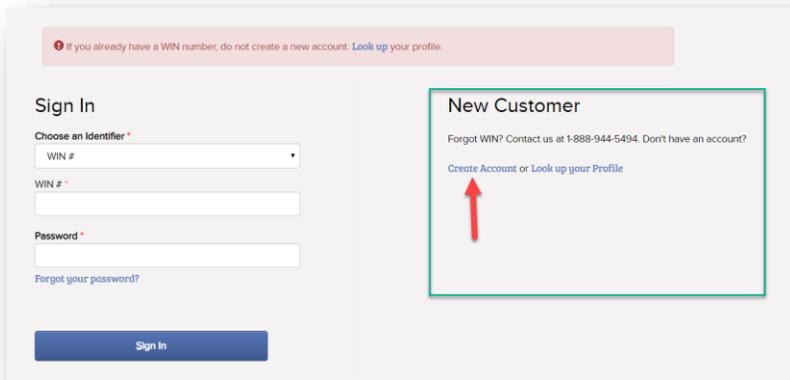
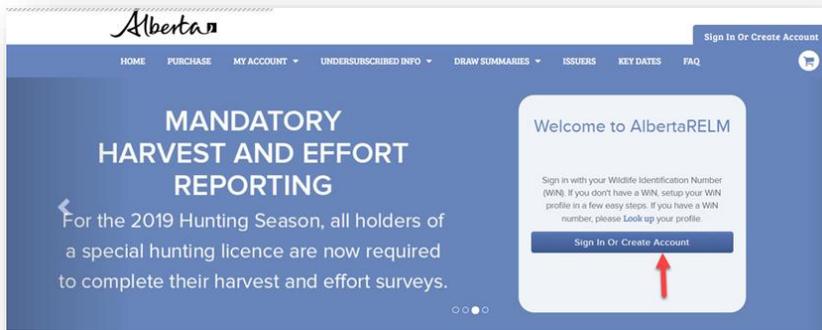
Instructions

Step 1 – Determine if you already have a WiN account; if yes ensure all information is correct and provide 10 digit WIN number on the Métis Harvester Application.

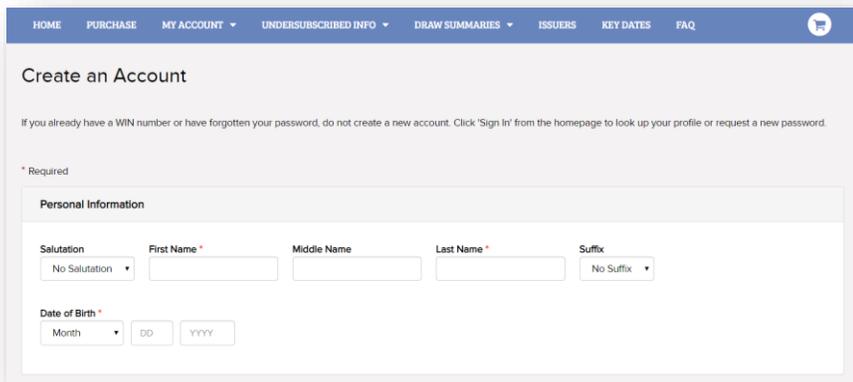
To help determine if you have a WiN account you can “Lookup” your profile on <https://www.albertarelm.com/>

A screenshot of the "Lookup Your Profile" form. The form has a white background with a blue header that says "Lookup Your Profile". Below the header, there is a paragraph of text: "Before proceeding, we need to identify you as a customer. Please enter your identification details. If you cannot remember your identification details, please contact the Helpdesk for assistance at 1-888-944-5494 or via the [Contact Us](#) page. Do not enter spaces or dashes in your WiN number." Below this text, there is a section titled "Choose an Identifier" with a dropdown menu. The dropdown menu is open, showing the following options: "WIN #", "Driver's Licence #", "Healthcare ID", "Passport #", and "Canadian Armed Forces #". Below the dropdown menu, there is a paragraph of text: "For verification purposes, please enter your date of birth." Below this text, there is a section titled "Date of Birth" with a dropdown menu for "Month", and two input fields for "DD" and "YYYY". A blue button with the text "Continue" is positioned at the bottom of the form.

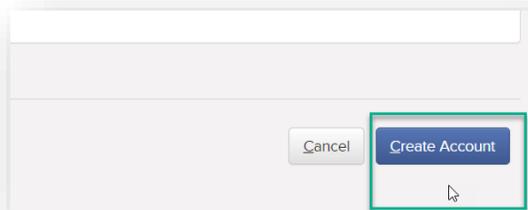
Step 2 - If you do not have a WiN account, create a New Account by selecting “Create Account” then “New Customer”



Step 3 - Once you click on **Create Account**, the **Create Account** page will appear.

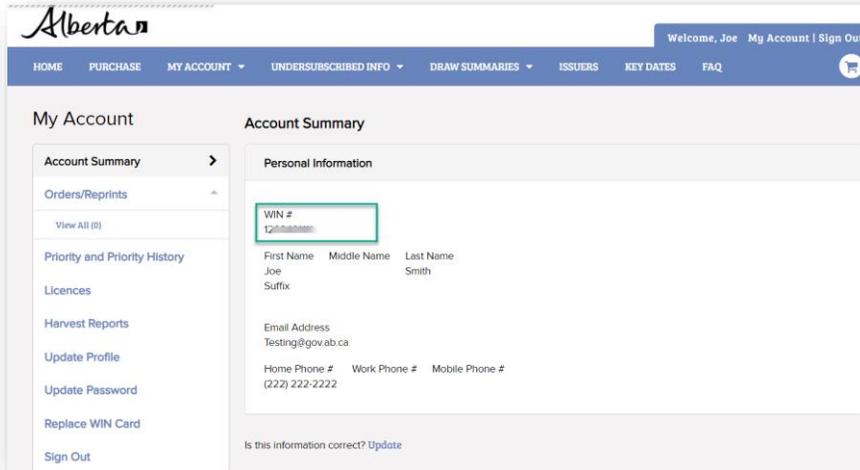


Step 4 - Complete requisite information and then click on the **Create Account** button at the bottom on the page



Step 5 - A Wildlife Identification Number (WiN) is automatically assigned to this new account and appears on the “My Account” page.

Step 6 - Provide the 10 digit WiN number on the Métis Harvester Application.



Please note that once MNA or MSGC has received your harvester application your account will be updated with:

- Métis Harvester Number: MNA/MSGC ID card number,
- Approved Métis Harvester Areas
- Métis Harvester Settlement (if applicable)

Once harvester's information is updated in AlbertaRelm

- An email notification will be sent to the email address on clients profile notifying the individual.
 - This number will then allow the harvester to access or renew domestic fishing licences from any smart phone.
 - AEP and Enforcement Officers will be able to verify harvester status during compliance checks.
- Beginning with Domestic Fishing Licences - harvesters will be able to report harvest and effort activity, contributing to resource management and results shared with MNA/MSGC.

Frequently Asked Questions

Q: Do I need to go to an Alberta Environment and Parks or Fish and Wildlife Office?

A: [AlbertaRelm.com](https://www.alberta.ca) is accessible from any mobile device or CPU with internet access. Some AEP and F&W offices have tablets available to create WiN. Please contact your MSGC or MNA office or contact your nearest F&W office. See: <https://www.alberta.ca/fish-and-wildlife-contacts.aspx>.

Q: How will I report harvest and activity?

A: Beginning early in 2020, harvesters will be able to report hunting and fishing activity via AlbertaRelm.com. This will provide resource managers with important information on resource use and ensuring that this use is incorporated into allocation decisions.

Other Resources

<https://www.alberta.ca/indigenous-hunting-and-fishing-in-alberta.aspx>